

Western Service Area Authority (WSAA) Board Meeting

Tuesday, January 23, 2018 • 10:00 a.m. to 1:00 p.m.

Western Montana Mental Health Center

1321 Wyoming St., Room 102, Missoula, Montana



PRESENT: (Board Members – for quorum): Brenda Desmond, Sylvia Carollo, Monique Casbeer, Rick Hartz, Tricia Herman, Denelle Pappier, Courtney Rudbach (by phone), Dawn Sandberg, Pete Snyder, Geri Stewart, Stacey Wheeler.

(Board Advisors from AMDD): Vicky Varichak

(Members/ Guests): Julie Doyle (by phone), Laurie Fillo, Dan Ladd (by phone), Claire Leonard (by phone), Corinne Lynn (Sunburst, Missoula)

Convened at 10:10 a.m. – Tele-conference call initiated through poly-com. (Lost contact @ 10:30am)

A. Welcome / Introductions / Announcements — Stacey Wheeler, Chair

1. Reportedly, Katherine Isaacson is no longer working at WMMHC and has opened a private practice. We need to look for another WMMHC representative as our fiduciary agent. (A “thank you” card for Katherine was sent around to gather board members’ signatures.)

2. Medicaid Waiver programs that Vicky oversees. Referred to a case that she’s working on with a 41 year old man who needs to move from Libby to Missoula. Asked if anyone knows funding source to help: Recommended to call NAMI-Missoula, 880-1013 (Jack Shifflet).

December Expenses	\$ mileage
	\$ lodging
	\$ meals
	\$ postage
	<u>\$.00 contracted</u>
Total Expenses	\$.00
Balance 12/31/17	\$.00

B. Secretary’s Report — Denelle Pappier
MOTION: Rick/Monique. To approve November 28, 2017 board minutes as read. PASS.

C. Treasurer’s Report — Katherine Isaacson (Not present to report)

D. AMDD Report — (CPO Vicky Varichak)
Apologized for missing November meeting due to a family emergency (things are now doing better).
Current issues of state budget problems still

unresolved as for what repercussions from cuts to be expected. Originally, 10% cuts were proposed to Governor (on his website); he has not yet finalized where cuts will be. CM is virtually non-existent.

AMDD submitting RFP for team of housing specialists (Transition Support Program) for SDMI/Co-O. people being discharged from MSH. Hope to have received contract to begin services July 1, 2018. This will replace the CLO (Community Liaison Officers) position through AMDD that were eliminated.

PSS: RFP award expected for statewide positions to be paid through contracts with MHCs.

Negotiating with counties to find matching grants. Peer Support Network has begun certification and training, but is slowly getting more well-known that it is available.

CM: Another RFP has been filed for funding to replace positions that can provide case management through agencies statewide.

State employees are still on travel ban; and AMDD is down to only 3 CPO positions working statewide (Vicky-Western, Kenny-Central, Antonia-Eastern).

Stacey emailed to Jo Thompson to ask who should be the assigned representative to attend our WSAA meetings (even by conference call). Has not heard a response in the past week. Vicky referred to the travel ban for one reason they will probably not ever attend in person; they tend to prefer that community-based CPOs act as representatives. All at AMDD feel the need to gather everyone together to “the table” to discuss how to reorganize and direct how to move forward. At an impasse for how to proceed: should they take the lead? Any such meeting should be video-conferenced, if possible. Forward our letter to other SAAs to gain their support for the same action. What do we want done? Assign a specific person to attend the SAA business; phone-in to board meetings, and schedule SAA Summits. These roles are long-standing roles played by the AMDD as partners with the SAAs. (*Stacey & Denelle will draft the letter.)

MOTION: Pete/Monique: To draft a letter from the WSAA board to AMDD to address the issues as discussed above; send a draft to board members for consent before submitting. PASS.

E. Local Advisory Council (LAC) Reports — LAC Representatives

(Beaverhead Co., Flathead Co., Lake Co., Lincoln Co., Madison Co., Mineral Co., Missoula Co., Ravalli Co., Sanders Co., Silver Bow Co., Pintler: (Deer Lodge & Granite counties)

1. Beaverhead Co./Dillon (Rick) — Lost OPA, Job Service office in Dillon, and other offices. Had Sheila Hogan as speaker at last month's LAC meeting and heard lots of concerns!
2. Flathead Co./Kalispell (Susan) — Not present to report.
3. Lake Co./Polson (Douglas) — Not present to report.
4. Lincoln Co./Libby (Chris) — Not present to report.
5. Madison Co./Virginia City (Doris) — Madison LAC is meeting on January 29, and will elect new officers and a new representative to WSAA. Doing goal setting for this year. As a result of the closure of the Dillon office of WMMHC and services in Ennis and Sheridan we have no case management and individuals must go to Butte or Bozeman for services. We are trying to maximize nonprofessional supports. Our behavioral health integration efforts have been put on hold due to local issues. We remain contracted with WMMHC for crisis services and are beginning efforts to this by telemedicine. Several of our private therapists have agreed to work with local EDs and law enforcement to provide "not yet quite a crisis" services to decrease the need for a MHP to come to Madison County.
6. Mineral Co./Superior (Dawn) — Had "De-stress" workshop at the holidays; good newspaper coverage with photos. Back to work on Jail Formulary CMTE meetings again; working to finish their FB page (will notify board when active to let members access their on-going work). Jails still closed, but advertising for detention officers and expect to re-open in February.
7. Missoula Co./Missoula (Sylvia) — Had several agencies (WoC, Sunburst) attend for discussion of CM changes. Will have Valentine's Day Party at Salvation Army bldg. on 2/14. Discussing housing, outreach and recruitment for LAC. Planning a forum at public Library to inform public on state funding cuts and education on other topics.
8. Ravalli Co./Hamilton (Denelle) — Also lost the Job Services office in Ravalli Co. Discussed having an outreach party for public introduction to LAC.
9. Sanders Co./Plains (Shelby/Vicky C.) — Not present to report.
10. Silver Bow Co./Butte (Tricia Herman) — Talked with Jim Hajny about implementation of PSS program: start with 2 employees in Feb.; now training (courses and on-site); engaged with Sheriff to ensure understanding between officers and PSS. Funded until 2019 through MH TRust. Project Service Connect this Saturday will provide help (dental, medical, etc.) to homeless citizens. Rescue Mission purchased land in Butte to relocate housing units for long-term family housing. Community Action Team: 12 trainers trained for MHFA (partly paid through St. James Hospital?).
11. "Pintler" (Deer Lodge & Granite counties)/Anaconda (Charlotte) — Not present to report.

OLD BUSINESS:

F. LAC Reporting Form

Treasurer Katherine had created a draft LAC request form to receive annual stipend. Will need to find out who is new fiduciary agent contact through WMMHC; in meantime, send forms to Chairperson Stacey Wheeler (asd Wheeler@gmail.com).

G. WSAA Website

Tricia Herman is our newly appointed webmaster to maintain WSAA site. She created an electronic copy of the LAC report form to be able to access and submit online. Questions clarified about her need for approval before posting items: probably just by the Executive Board by email, if needed. She is willing to look into conference call-in ability alternatives; currently, WSAA is receiving in-kind donation of teleconference services through St. Patrick Hospital, other services would probably be at some cost. Stacey will contact WMMHC IT department to look into the tele-conference problems we're having today.

NEW BUSINESS

H. PACT — Vicky

Program was developed in more urban environment; is a struggle in rural state like Montana. Works like Waiver Team in brokering needed services; has been prohibitively expensive to implement here. Now that CM is unavailable, it's the "only game in town." This group of people working through MHCs work to serve SDMI population to keep them in the community (primarily with schizophrenia, bipolar diagnoses). Several counties have teams: Kalispell, Missoula, Ravalli, etc. Will probably need to create/expand services to replace CM.

I. MHOAC Rep. Discussion to support her nomination; she needs to fill out an application with them. Exec Board will write a letter supporting her nomination.

MOTION: Rick/Monique: To nominate Claire Leonard as our rep. to MHOAC. PASS

J. Mini-Grants — Denelle

We will need to have a current Treasurer in order to accurately predict, but Katherine had projected that we may have \$3,000 plus available for this fiscal year's mini-grant opportunities. Reviewed the process of submissions and board members confirmed dates for deadline. Also reiterated need for reporting by previous recipients of grants by the time the current application is due, in order to be eligible to receive another award.

- E-mail Notice of Intent to Apply Friday, March 23, 2018, 5 p.m.
- Application Submission Friday, April 20, 2018, 5 p.m.
- Determination to Award Funding Tuesday, May 22, 2018

MOTION: Brenda/Dawn: To affirm the deadline dates for the WSAA mini-grant process and authorize Secretary Denelle to send out the updated application packets to WSAA members and post online. PASS

K. Brenda: Reported that National Registry of Evidence-based Programs and Practices (NREPP) on SAMHSA website to get information on programs/services available is no longer federally-funded to be up on the website. [https://www.samhsa.gov/nrepp] Why not keep information available? Should WSAA write a letter? Defer discussion to next meeting.

Adjourned at 12:40 p.m.

Next meeting: **Tuesday, February 27, 2017, 10:00am-1:00pm** (at WMMHC in Missoula)

Submitted by: Denelle Pappier, WSAA Secretary
406-363-1311 / dpappier@aol.com

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**ACRONYMS GLOSSARY:**

|                                               |                                          |                                                |
|-----------------------------------------------|------------------------------------------|------------------------------------------------|
| AMDD Addictions & Mental Disorders Division   | MCSDD Msla Co. School District           | PACT Program for Assertive Community Treatment |
| BH Behavioral Health                          | MH Mental Health                         | PSS Peer Support Specialist                    |
| CIT Crisis Intervention Team                  | MHAM Mental Health Awareness Month (May) | PT Project Tomorrow                            |
| CM Case Management                            | MHC Mental Health Center                 | SAA Service Area Authority                     |
| CLO Community Liaison Officer                 | MHFA MH First Aid training               | SDMI Severely-Disabling Mental Illness         |
| CPO Community Program Officer                 | MHOAC MH Oversight Advisory Council.     | SUD Substance Use Disorder                     |
| DPHHS Dept. of Public Health & Human Services | MI Mental Illness                        | TBD To be determined                           |
| FY Fiscal Year ( <i>July to June</i> )        | MOU Memo. of Understanding               | WMMHC Western Montana MHC                      |
| LAC Local Advisory Council                    | MSH Montana State Hospital               | WOC Winds of Change MHC                        |
| LEA Law Enforcement Agency                    | NAMI National Alliance on Mental Illness | WSAA Western Service Area Authority            |

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Committees for the WSAA:

WSAA FY'18 Mini-Grants — CMTE: Denelle, Stacey, Brenda, Leah, Dawn, Geri

By-Laws — CMTE: Denelle, Stacey, Sylvia

Strategic Plan — CMTE: Courtney, Stacey, Monique, Doris, Pete

Jails Formulary Investigation — CMTE: Dawn, Tyler, Geri, Rena

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