

Western Service Area Authority (WSAA) Board Meeting
Wednesday, March 11, 2020 • 10:00 a.m. to 1:00 p.m.
Western Montana Mental Health Center
1321 Wyoming St., Room 102, Missoula, Montana
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PRESENT: (Board Members – for quorum): Tyler Steinebach, Denelle Pappier, Kari Auclair; Rena Ayres, Sylvia Carollo (☎ by phone), Monique Casbeer, Dawn Sandberg, Geri Stewart. (Board Advisors from AMDD): (none)  
(Members/ Guests): Kristie Black, Seraphina Gordon (☎ by phone).

Convened at 10:20 a.m. – Tele-conference call initiated.

*Questions/Concerns Addressed to AMDD:*  
1. Status of MSH statistical information requested and that the state is paying for it.  
\*\*\*PRIORITIZE getting answer\*\*\*  
2. Reapportion LACs/SAAAs?

A. Welcome / Introductions / Announcements — Tyler Steinebach, Vice Chairperson

1. Connected to our new tele-conference option through GoToMeeting. [THE ID CODE NUMBER WILL CHANGE EACH MONTH; WE WILL SEND IT OUT BY EMAIL BEFORE THE MEETING.]

When joining conference online: [www.gotomeeting.com/join/324382957/](http://www.gotomeeting.com/join/324382957/). Join by telephone: (US toll) +1 646-749-3122 (PIN code: 324-382-957)

2. ANNOUNCEMENTS:

a. Need to reschedule the meeting with Representative Katie Sullivan; it was March 8th, 11:00am at Coffee Break Espresso, downtown Missoula. Already met with Legislator Bryce Bennett; will schedule to meet with others.

b. Peer Support Summit, May 5, Helena.

c. Montana Conference on Homelessness, April 1-2 in Helena

d. Crisis Matching and Mobile Crisis Unit Program Grant RFP (out in April); one year contract. Tyler will conference call tomorrow and report back to us.

e. NAMI Trainings in May 17(?), in Helena. (See NAMI-MT website.)

f. Monique will meet in Missoula on Homelessness: April 16, location TBD.

B. Secretary's Report — Denelle Pappier

**MOTION:** Monique/Geri. To approve February 25, 2020 board minutes as read. PASS.

C. Treasurer's Report — Kari Auclair

Balance of checking: \$6487.13. Expenditures in February: @ \$700.

D. AMDD Report — No monthly status report received by email.

Jamie Hansen (AMDD Bureau Chief) — Appreciate changing our meeting date to allow her to attend both ours and ESAA. SAA Summit meets Friday, March 13th in Helena; will discuss MSH data; contracts; county matching grants; feedback for Medicaid waiver. Guest from MT Hospital Association; plan to discuss presenting MHFA trainings in MT hospitals; support transportation funding. Grant funding: PATH; First Episode Psychosis; etc.

Tyler, Charles, Monique, Rena will attend in person; Denelle will call in. Geri may attend, by phone if not in person.

F. Local Advisory Council (LAC) Reports — LAC Representatives (*Beaverhead Co., Flathead Co., Lake Co., Lincoln Co., Madison Co., Mineral Co., Missoula Co., Ravalli Co., Sanders Co., Silver Bow Co., Pintler: (Deer Lodge & Granite counties)*)

1. Beaverhead Co./Dillon (Rick) — Not present to report.

2. Flathead Co./Kalispell (Courtney) — Not present to report.
3. Lake Co./Polson (Douglas) — Not present to report.
4. Lincoln Co./Libby (vacant) — Currently inactive.
5. Madison Co./Virginia City (vacant) — Not present to report.
6. Mineral Co./Superior (Dawn) — Held QPR training on March 9th with Karl Rosston for teachers on their PIR day; @48 people attended. LAC provided food; held at Choices for Change
7. Missoula Co./Missoula (Sylvia/David) — Meets next week. Getting a dedicated LAC phone and email. Working on brochure and contacting interested stakeholders.
8. Ravalli Co./Hamilton (Denelle) — BVLAC meeting space donated by Summit ILC; partnering with established group through MSU Extension office (MIKA = Mental Illness Knowledge and Awareness), meets March 19; preparing to offer WRAP training in April.
9. Sanders Co./Plains (Vicky C.) — Not present to report.
10. Silver Bow Co./Butte (Katrena) — Not present to report.
11. "Pintler" (Deer Lodge & Granite counties)/Anaconda (vacant) — Currently inactive.

F. OLD BUSINESS:

1. Reallocation of WSAA board seats  
For any changes, we need to proceed with a quorum vote and sufficient notice to public of this proposed change in policy. Could be part of rewriting our By-Laws to account for this change. The board could be as many as nine seats or as few as five seats.
2. Legislative Priorities — Tyler
  - a. Committee to recommend our priorities for 2021 Legis. Session.
3. New BHOAC Representative – Tyler submitted application to serve.
4. New Website Manager – Tyler, Interim Mgr. until April WSAA meeting.
5. WSAA funding "scholarships" for Peer Support Specialist (PSS) Certification  
Spoke with Jim Hajny on how to run this program: WSAA allocates an amount (@\$3K), set grant criteria to qualify (eg, financial need), and send out application and have MPN administrate the applications for 2% admin. fee (@\$15/each). Classes are on-going throughout year. Also, we could help get the word out on people needed to apply for the program. We might also look at helping PSS to afford CEUs. May want to use a PSS as a liaison position with WSAA.

WORD (Women's Opportunity Resource Development) is looking for a PSS to work with their population. Females with emphasis on incarcerated, transgender, and binary.

PIRS (Peers in Recovery Scholarship) CMTE work group of WSAA to create MOU with MPN: Tyler, Denelle, Rena, Geri, Kristie, others? Tyler will speak with Stacey for her input.

**MEET:** Tuesday, March 24, 11am (Western MT Community Center, 127 No. Higgins, Missoula).

WSAA funding "scholarships" for Peer Support Specialist Certification. Would encourage more participation by subsidizing beginning costs (@\$200) to set up as PSS. Fifteen scholarships would be three thousand dollars. Tyler will discuss with Jim Hajny of MPN to have him write a mini-grant from WSAA to fund this. \*Report back next month\*

6. Peer Support Summit, May 5, Helena. Board of Behavioral Health needs to be invited to participate. \*Continue discussion next month\*
7. Letter to Stakeholders/Invite to WSAA – Discussion; no decision.

G. NEW BUSINESS:

1. AMDD FY'20 ends 09/30/2020 — Change mini-grants timeline?  
Apps out by May 13; deadline July, decide August, contracts September.

2. Crisis Matching and Mobile Crisis Unit Program Grant RFP — Tyler  
Tyler has appointment to speak with grant admins on 03/13 when in Helena. Rena will drive with passengers. (They'll coordinate logistics.)

3. Consensus by remaining board (after losing quorum for vote) that \$3K be dedicated to MPN grant application; will vote officially next month. \*\*\*Need to get mini-grants paperwork for WSAA started. Grants CMTE: Denelle, Rena, Dawn, others?

Adjourn: 11:45a

**Next meeting: Wednesday, April 8, 10:00am-1:00pm**

Submitted by: Denelle Pappier, WSAA Secretary (406-363-1311 / dpappier@aol.com)

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ACRONYMS GLOSSARY:

AMDD Addictions & Mental Disorders Division
BH Behavioral Health
BHAM Behavioral Health Alliance of Montana
CBPRS Community-Based Psychiatric Rehabilitative Support
CIT Crisis Intervention Team
CM Case Management
CLO Community Liaison Officer
CPO Community Program Officer
CSAA Central Service Area Authority
DPHHS Dept. of Public Health & Human Services

ESAA Eastern Service Area Auth.
FY Fiscal Year (*July to June*)
LAC Local Advisory Council
LEA Law Enforcement Agency
MH Mental Health
MHAM Mental Health Awareness Month (May)
MHC Mental Health Center
MHFA MH First Aid training
MHOAC MH Oversight Advisory Council
MI Mental Illness
MOU Memorandum of Understanding
MPN. Montana Peer Network
MSH Montana State Hospital
NAMI National Alliance on Mental Illness
PACT Program for Assertive

Community Treatment
PATH People Assisting The Homeless
PSS Peer Support Specialist
PT Project Tomorrow
QPR Question, Persuade, Refer
SAA Service Area Authority
SDMI Severely-Disabling Mental Illness
SHIP State Health Improvement Plan
SILC Statewide Independent Living Council
SUD Substance Use Disorder
TBD "To be determined"
WMMHC Western Montana MHC
WSAA Western Service Area Authority

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