

Western Service Area Authority (WSAA) Board Meeting
Wednesday, April 8, 2020 • 10:00 a.m. to 1:00 p.m.
Teleconference Only

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PRESENT: (Board Members – for quorum): Tyler Steinebach, Denelle Pappier; Rena Ayres, Sylvia Carollo (☎by phone), Monique Casbeer, Geri Stewart (☎by phone).  
(Board Advisors from AMDD): Jamie Hansen (☎, left early)  
(Members/ Guests): Shellie Aune, Kristie Black, Seraphina Gordon (PSS, Missoula LAC Rep), Ashley McLean, Dodie Adare, Jason McNees PSS, Helena), Laurie Pope (Igniting Hope PSS), Lawrence Rhone (☎779-3628, veteran advocate ESAA), Genea Fields (☎ - ...50; genea@mhaofmt.org)

Questions/Concerns  
Addressed to AMDD:  
1. Reapportion LACs/SAs?

Convened at 10:10 a.m. – Tele-conference call initiated.

- A. Welcome / Introductions / Announcements — Tyler Steinebach, Vice Chairperson
  - 1. Connected to our new tele-conference option through GoToMeeting. [THE ID CODE NUMBER WILL CHANGE EACH MONTH; WE WILL SEND IT OUT BY EMAIL BEFORE THE MEETING.] When joining conference online: [meet.google.com/pxq-ctjs-eye/](https://meet.google.com/pxq-ctjs-eye/). Join by telephone: (US toll): +1 530-425-6734 (PIN code: 836 477 860).
  - 2. ANNOUNCEMENTS:
    - a. Laurie: Has a good COVID-19 Resource List, will send out when ready.
    - b. Tyler: SAA COVID-19 Taskforce created/emailed out PSA video (will send upon request); may use PSA in any way wanted.
    - c. SAMHSA grant released (60 grants up to \$2mil/state for 16 months). Jami noted that MT is applying for that grant.
- B. Secretary's Report — Denelle Pappier  
**MOTION:** Laurie/Rena. To approve March 11, 2020 board minutes as read. PASS.
- C. Treasurer's Report — Kari Auclair (not present)  
Next funding request sent to AMDD (@\$21K through Sept.). Checking: @\$6500.00.  
March expenditures: @\$700 (mostly expenses for SAA Summit).
- D. AMDD Report — Jami Hansen (AMDD Bureau Chief)  
(No monthly status report received by email) — Reportedly appreciates the COVID-19 PSA that Tyler made and sent out. Redistributing combined funding: Combining the rest of the County and Tribal Matching Grant funds with some Mental Health Block Grant funds, and some general fund dollars to fund each county, instead of applying for the Grant for the money that was left. With the COVID-19 quarantine, the preferred term recommended to use is "physical distancing" rather than "social distancing".
- E. SAA Summit Report (was held March 13, AMDD office, Helena)  
Attended by Tyler, Monique, Rena; approved to stay overnight with meals compensated.  
Discussed topics: 1) By-laws update; 2) SAAs each need to review their contract with AMDD and send recommendations.
- F. Local Advisory Council (LAC) Reports — LAC Representatives (*Beaverhead Co., Flathead Co., Lake Co., Lincoln Co., Madison Co., Mineral Co., Missoula Co., Ravalli Co., Sanders Co., Silver Bow Co., Pintler: (Deer Lodge & Granite counties)*)

1. Beaverhead Co./Dillon (Rick) — Not present to report.
2. Flathead Co./Kalispell (Courtney) — Not present to report.
3. Lake Co./Polson (Douglas) — Not present to report.
4. Lincoln Co./Libby (vacant) — Currently inactive.
5. Madison Co./Virginia City (vacant) — Not present to report.
6. Mineral Co./Superior (Dawn) — Not present to report.
7. Missoula Co./Missoula (Sylvia/David) — Met in March. Voted Seraphina Gordon as LAC Rep with Phoenix as Alternate Rep. Working on brochure (template for other LAC, too) and contacting interested stakeholders.
8. Ravalli Co./Hamilton (Denelle) — No meeting in March; postponed WRAP training that was planned for April.
9. Sanders Co./Plains (Vicky C.) — Not present to report.
10. Silver Bow Co./Butte (Katrena) — Not present to report.
11. "Pintler" (Deer Lodge & Granite counties)/Anaconda (vacant) — Currently inactive.

F. OLD BUSINESS:

1. By-Laws Committee Report — Tyler

Sent out proposed recommended updates; need 30 day public comment period.

Recommendations: 1) Board Quorum: based only on seats that are filled. 2) Term Limits: difficult to enforce; remove limits for elected directors. 3) Add term limits for officers (up to 3 consecutive terms, then one year off). 4) Meeting: majority of directors may change meeting date/details with 60 days notice.

**MOTION:** Kristie/Seraphina. To post these recommended changes on WSAA website to allow public comment. PASS.

2. Data Records Request Update (MSH, Missoula Co. Sheriff)

We are now receiving monthly reports; Tyler will send out to WSAA email list.

MSH is currently at capacity; we cannot make a field visit for foreseeable future. Stacey asked several basic care questions; will send out answers.

3. Legislative Priorities — Tyler

a. Committee to recommend our priorities for 2021 Legis. Session. Meeting tomorrow @ 2pm to review. Contact Tyler if want to join CMTE.

4. Reallocation of WSAA board seats

Next By-Laws CMTE meeting will discuss. Can accept people on board seats by email vote. Let Tyler know if interested to be on board (Laurie, Doe, and Kristie are).

5. WSAA funding "scholarships" for Peer Support Specialist (PSS) Certification
- Postpone discussion until Grant CMTE can meet.

6. Peer Support Summit, May 5, Helena — Cancelled.

G. NEW BUSINESS:

1. Confirmation of LAC Reps/Alts —

Missoula LAC elected Seraphina Gordon and Phoenix White Feather (Rep & Alt.)

**MOTION:** Jason/Laurie. To accept LAC recommendations. PASS.

2. AMDD FY'20 ends 09/30/2020 — Change mini-grants timeline

Applications out by @May 13; notice of intent to apply July 24; deadline to

receive completed application August 7; decide at WSAA board meeting on September 9.

CMTE: Denelle, Geri, Dawn, Stacey (?), Kristie, (others?)

- 3. Crisis Matching and Mobile Crisis Unit Program Grant RFP — Tyler  
He has a meeting later today.

4. MT WarmLine extended hours 8a-9p, including now open weekends. Have hired 5 more people to cover shifts; added a “chat bubble” on [MontanaWarmLine.org](http://MontanaWarmLine.org) site to chat with a responder. Accepting volunteers who will receive responder training; don’t need specific experience. Contact Shellie ([michelle@mhaofmt.org](mailto:michelle@mhaofmt.org)): she’ll send info out to distribute.

**MOTION:** Rena/Kristie. To adjourn. PASS

Adjourn: 11:22a

**Next meeting: Wednesday, April 8, 10:00am-1:00pm**

Submitted by: Denelle Pappier, WSAA Secretary (406-363-1311 / [dpappier@aol.com](mailto:dpappier@aol.com))

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ACRONYMS GLOSSARY:

AMDD Addictions & Mental Disorders Division
 BH Behavioral Health
 BHAM Behavioral Health Alliance of Montana
 CBPRS Community-Based Psychiatric Rehabilitative Support
 CIT Crisis Intervention Team
 CM Case Management
 CLO Community Liaison Officer
 CPO Community Program Officer
 CSAA Central Service Area Authority
 DPHHS Dept. of Public Health & Human Services

ESAA Eastern Service Area Auth.
 FY Fiscal Year (*July to June*)
 LAC Local Advisory Council
 LEA Law Enforcement Agency
 MH Mental Health
 MHAM Mental Health Awareness Month (May)
 MHC Mental Health Center
 MHFA MH First Aid training
 MHOAC MH Oversight Advisory Council
 MI Mental Illness
 MOU Memorandum of Understanding
 MPN. Montana Peer Network
 MSH Montana State Hospital
 NAMI National Alliance on Mental Illness
 PACT Program for Assertive

Community Treatment
 PATH People Assisting The Homeless
 PSS Peer Support Specialist
 PT Project Tomorrow
 QPR Question, Persuade, Refer
 SAA Service Area Authority
 SDMI Severely-Disabling Mental Illness
 SHIP State Health Improvement Plan
 SILC Statewide Independent Living Council
 SUD Substance Use Disorder
 TBD “To be determined”
 WMMHC Western Montana MHC
 WSAA Western Service Area Authority

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